



# St. Mary's Convent Sec. School ,Ramganjmandi

Affiliated to Central Board of Secondary Education, New Delhi

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**Affiliation No. 1730305 School Code: 10648**

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**Date: 10/08/2024**

## **School Parents Teachers Association (PTA) and School Level Fee Committee (SLFC) for the Session 2025-2026.**

Dear Parents/Guardians,

The school is in the process of constituting the School Level Fee Committee (SLFC) with the parent representatives whose ward/sis/are studying in the school in current Session 2024-2025 and propose to study for the academic session 2025-2026.

The Online/Offline procedures will be followed for the said committee.

All parents' members of PTA who are willing to become member of School Level Fee Committee must satisfy the specified eligibility conditions mentioned below.

### **Eligibility/Conditions**

1. Parents (PTA members) who give their consent through the Google Form using the given Link: <https://forms.gle/eTgEpc2eskm52QBq7>

Or written application to be submitted to the School Office by hand on or before 21 of August 2024 will be considered. The written application should reach the School Office before 11.00 A.M. latest by 21<sup>th</sup> of August 2024. The last day for Google Form Submission is also the same. If the Application is submitted online, there is no need to submit the Hard Copy in the School.

2. If the applicant submits handwritten application for SLFC, then all the relevant details asked in the Google Form should be included in the Application with all the supporting documents.
3. The applicant's ward should be a student of the school from Class Nursery to X and is a student admitted from academic session 2024-2025.
4. If more than one child is studying in the school, only one application per family will be

considered.

5. Applicant should have sufficient knowledge about the functioning of the School Systems, Financial matters and the relevant guidelines of the Government on PTA/SLFC related issues.
6. The applicant should not be a Fee defaulter in paying fees as on 21.08.2024 in our school records.
7. I<sup>st</sup> & II<sup>nd</sup> Installment of School Fees of the session 2024-2025 should be cleared.
8. If applying in person submit a printed application on 'A4' Size Sheet with all the supportive Self Attested copies of the Documents: Aadhar Card, Last report card of ward, certificate of highest qualification of applicant.
9. The Online Form is non-editable after submission and only one chance is permitted. So kindly fill the correct details. In the event of any incorrect information, the application will be summarily rejected.
10. In case there are excessive number of entries, the final selection would be done by lottery.

Regards,

Sr.Kiran

(Principal)